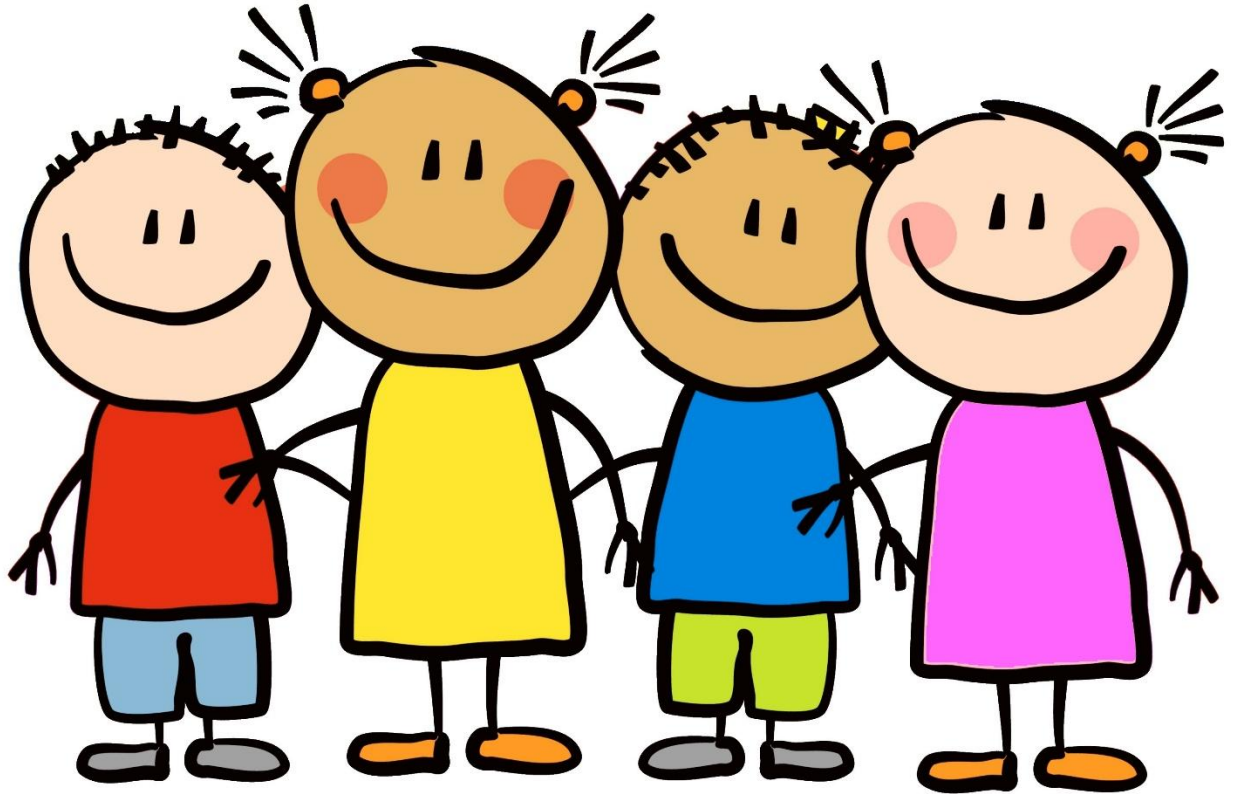


# Kiddie Korner Christian Preschool



## Parent Handbook

[kiddiekornerchristian@gmail.com](mailto:kiddiekornerchristian@gmail.com)

1602 N. Custer Road

Monroe, MI 48162

734-243-6397

# **WELCOME TO KIDDIE KORNER PRESCHOOL**

First Baptist Church of Monroe established Kiddie Korner Christian Daycare and Preschool Center in 1975. The center is a State Licensed non-profit organization. The First Baptist Board provides guidance to the Director of Kiddie Korner and the FBC Pastor governs, oversees, and formulates policies and procedures, which involve the overall operation of the child care center and preschool. The Kiddie Korner Board delegates authority to the center's Director to carry out the daily operation and management of the facility efficiently and economically.

## **MISSION AND PHILOSOPHY**

The mission of Kiddie Korner Christian Child Care Center and Preschool is to provide the best high-quality care and education for young children within a safe, nurturing, and Christian environment. We believe that each child benefits from a consistent, respectful, loving, and stimulating environment. We strive to provide parents with assistance and guidance in the growth and development, and welfare of the children. The staff strive to provide opportunities for children's spiritual growth and development of Christian values.

'Apply your heart to instruction and your ears to words of knowledge.'

-Proverbs 23:12 NIV

Our philosophy is to provide developmentally appropriate learning experiences that meet the child's needs and stimulate learning in all areas of development such as physical, social, emotional, and intellectual. We achieve this through planned physical activity, creative play, music, reading, and art. Each child is viewed as a unique individual with different levels of ability, development, and learning style. Each child's learning experience and activities are designed to develop positive self-esteem and attitude towards learning. We believe in working with children and encouraging each child to use active problem-solving skills to increase their ability to make good choices. The introduction to Christian values gives children a solid foundation for their future. We affirm each child's worth and seek to nurture them as an individual.

## **LICENSING**

The program at Kiddie Korner Christian Child Care Center and Preschool are licensed by the Michigan Department of Consumer and Industry Services. State Licensing rules and regulations are available to all parents and staff. Our license is posted for all to observe regarding age of the children and building capacity.

Licensing requirements are listed below. Kiddie Korner chooses to have smaller group sizes than what licensing requires. We believe this will help ensure your child will receive more one-on-one attention. Smaller group sizes are important to your child's health, safety, and development. Listed below are the staff/child ratios required by licensing:

|              |                           |
|--------------|---------------------------|
| Preschoolers | (3 years to 4 years) 1:10 |
|--------------|---------------------------|

|              |                           |
|--------------|---------------------------|
| Preschoolers | (4 years to 5 years) 1:12 |
|--------------|---------------------------|

## **STAFF**

The program administrator is responsible for the general management of the center. Full-time teacher assistants work with the teachers in the classroom. The same teachers work with the children to provide a consistent, warm environment in which the children grow and learn.

All staff members employed by Kiddie Korner are required to follow the most recent regulations set forth by the Michigan Department of Consumer and Industry, Division of Child Care Licensing. This includes having staff and volunteers (as defined in the regulation handbook) screened for criminal misconduct, child abuse, and neglect. In addition, all staff are required to have a comprehensive background check, which includes a fingerprint-based background check processed through the FBI Next Generation, Michigan State Police Check, NCIC Sex Offender Registry Check, Michigan's Child Abuse/Neglect Registry Check, LARA's Disciplinary Action Registry Check, and a check of applicable state criminal and child abuse and neglect registry for any state an individual has resided in during the past 5 years.

Staff members are required to have 16 hours of annual training on topics referenced in R 400.8216a, in addition to First Aid and CPR, and Blood-Borne Pathogens training.

All staff at Kiddie Korner Christian Child Care Center and Preschool are mandated by law to immediately report suspected abuse and/or neglect to Children's Protective Services.

Kiddie Korner Christian Child Care Center and Preschool prohibits volunteers from having any unsupervised contact with children. Staff shall not be present in the center if he or she has been convicted of any of the following: a) A listed offense, as defined in section 2 of the Sex Offenders Registration Act, 1994 PA 295. MCL 28.722. b) Child Abuse or Neglect. c) A felony involving harm or threatened individual within 10 years immediately preceding the date of hire.

## **ENROLLMENT**

The enrollment interview involves the parent/guardian and director in an exchange of information. The parents complete various forms including a Child Information Sheet, a Health Form signed by a doctor, and immunization record or waiver signed by the Monroe Health Department. All forms must be returned to the center by the child's first day of class. Exclusion from school may result if these requirements are not met.

### Required forms for enrollment in preschool class

- Child Information Sheet
- Health Appraisal Form signed by a physician
- Immunization Record or Waiver signed by the Health Department
- Procedures and Policies Check List
- Enrollment Form
- Disaster Form
- Preschool Contract

Children entering 3-year-old preschool must be 3 years old by December 1<sup>st</sup>. Children entering 4-year-old preschool must be 4 years old by December 1<sup>st</sup>. All children must be completely potty trained to be enrolled in preschool classes.

## **FEES**

Tuition fees will be as follows:

- 3-year-old Preschool:       \$1,170.00 per school year or broken down to \$130.00 monthly  
For 9 months
- 4-year-old Preschool:       \$1,440.00 per school year or broken down to \$160.00 monthly  
For 9 months

A non-refundable Registration Fee of \$50.00 per family and a non-refundable Annual Activity Fee of \$40 must also be paid at the time of enrollment.

Tuition is due on the 1<sup>st</sup> of each month (September-May). September tuition is due at Open House. The monthly fee remains the same each month, regardless of absences or class cancellations. After the 9<sup>th</sup> day of each month, a late fee of \$10.00 per week will be added to your account. If the current month has not been paid, your child can not attend the following month and will be dropped from enrollment. All accounts must be paid in full by May 10<sup>th</sup> for your child to participate in end-of-the-year events. \*There will be a charge of \$30.00 for a check returned for Non-Sufficient Funds. Tuition may be paid with cash, check, or enrollment through Tuition Express.

## **ATTENDANCE**

If your child is going to be absent on the day when he/she is scheduled to attend, please call the school by 8:30 am. Our phone number is 734.243.6397. We need to know how many children will be absent each day for our own planning and records, and for licensing requirements.

A student will be dropped from enrollment automatically after 10 days of continuous absences unless prior notice has been given to the director.

## **ARRIVAL**

The door will open when it is time for the children to come in. Your child must stay with you until the teacher opens the door. We ask that all parents walk their children to the classroom. If someone other than a parent is picking up your child, please let the teacher know in writing when dropping your child off for school.

## **CELL PHONE POLICY**

We ask that parents refrain from cell phone use while dropping off and picking up their child. This allows parents to be able to give teachers their full attention while transitioning their child for class.

## **DISMISSAL**

When class has ended, teachers will release students one by one. Children will only be released to their parents/guardians, or whose names are on the information cards. If someone else who is not on your pick-up list is to pick up your child, or if you need to pick up your child early, please let the office know. \*3-year-old preschool will be dismissed from the classroom, 4-year-old preschool will be dismissed outside by the church entrance.

Please inform emergency contacts, or people designated to pick up your child, that if we do not know them, or if the child cannot recognize them ("Hi Grandma"), then we will ask for identification. We do not mean to offend anyone; this is simply a measure taken for your child's protection.

It is our intent to meet the needs of children, especially when the parents may be experiencing difficult situations such as divorce, separation, or remarriage. Sharing information about such situations can help the teaching staff support your child through challenging and difficult experiences. Such information will be kept in strict confidence.

Our center cannot legally restrict the non-custodial parent from visiting, reviewing records, or picking up the child. A child shall be released to either parent unless a court order prohibits release to a particular parent. A copy of the court order shall be kept on file at the center, and in case of conflict, the proper authorities will be contacted.

## **PARKING**

When arriving at Kiddie Korner, we ask that you do not park in front of the building to drop off or pick up your child. There are handicapped parking spaces reserved for those who have

a valid permit. This also serves as the location for any emergency medical vehicles that may be needed. The entrance to the garage or dumpster must also not be blocked. Thank you for your cooperation in this matter.

## **TARDINESS**

It is important that students arrive at class on time. Please be considerate of the teacher and other students. If you know you are going to be late, please contact the office at 734.243.6397. If tardiness becomes habitual, your child will be dropped from the class.

## **SNOW DAYS**

We will follow the guidelines for **Monroe Public Schools** for snow days. If Monroe Public Schools are closed because of inclement weather, preschool classes are also closed. Kiddie Korner does not participate in "fog delays." In the event of a two- hour fog delay, Kiddie Korner classes will start on time. Announcements will be carried on Channel 13, Channel 11, or Channel 7. Please follow **Monroe Public Schools** for snow days. "Kiddie Korner" will not be scrolled across the screen.

## **SNACK TIME**

Children enrolled in our preschool classes will be provided with a nutritional mid-morning snack. The snack menu is posted monthly on the parent wall and inside the classroom. The purpose of Kiddie Korner's nutrition plan is to provide healthy snacks that meet CACFP requirements and are appetizing to children. Children are provided with nutritious food while in school and healthy eating is encouraged and supported throughout the program. We believe healthy eating plays an important role in the growth and development of children. Children are encouraged to bring a refillable water bottle (filled only with water) with them each day to teach healthy drinking habits as well.

Please let the teacher know if your child has an allergy to any type of food or drink. We need a physician's written instructions describing any foods your child is not permitted to eat. All children will be given the opportunity to provide a birthday snack for the class. All snacks must be store-bought due to State Guidelines. The teacher will send home information for your child's birthday snack.

Kiddie Korner has developed a drinking water management plan for the center. All drinking water furnished to children for human consumption will be from a filtered water source.

## **FAMILY INVOLVEMENT**

Kiddie Korner will host special events during the year for families to enjoy together. Special events will be held for grandparents, mothers, and fathers. Pre-K classes will have a Christmas Program and a Graduation Ceremony for friends and family to attend.

## **MONTHLY NEWSLETTERS**

Each month a newsletter will be sent home to keep you informed of our preschool events. Please look for it each month. This newsletter will keep you informed about what your child is doing in class.

## **FIELD TRIPS**

The pre-k class will be taking field trips throughout the year. Please send in your child's permission slip and money by the due date. Notes will be sent home with permission slips concerning each trip. For safety and liability purposes, parents/guardians must drive their child to field trips and accompany them during the trip. **SMOKING IS NOT PERMITTED AT ANY TIME WHILE YOU ARE ON A FIELD TRIP.**

## **TOYS FROM HOME**

We ask that you please leave your child's toys at home or in the car. The same is true of rings, necklaces, or other such things that would cause disruption to the child or the classroom. If an item is brought to school, we cannot be responsible for it. Any child who causes a disruption in class due to toys from home will have the item taken from him/her, and the parent will have to get it back from the teacher. The exception for toys will be Show and Tell. **TOYS OF WAR OR DESTRUCTION ARE NOT ALLOWED.**

## **EDUCATION**

**Kiddie Korner's 3-year- old class:** educational goals include instructing children in the following areas:

**SOCIAL AND EMOTIONAL SKILLS:** such as following classroom rules, routines, turn taking, and healthy interactions with peers

LANGUAGE SKILLS: following 2-3 step instructions, tells stories, sings songs from memory, and uses appropriate language for their stage of development (uses he/she/they).

MOTOR SKILLS: Hops and stands on one foot, pours from a cup, cuts with supervision, able to catch a bouncing ball, and can grip a crayon correctly.

COGNITIVE MILESTONES: Names some colors and numbers, understands counting, remembers parts of a story, draws a person with 2-4 body parts, starts to understand time, and understands same/different.

BIBLE: children will have the opportunity to participate in chapel each week and learn Bible songs.

It is our goal that children show competence in each of these areas before graduating from 3-year-old preschool.

**Kiddie Korner's 4-year-old class:** educational goals include instructing children in the following areas:

SOCIAL SKILLS: such as following classroom rules, routine, manners, and healthy interactions with peers.

LANGUAGE AND LISTENING SKILLS: following directions and completing tasks independently.

FINE MOTOR/LARGE GROSS MOTOR SKILLS: using crayons, pencils, scissors, and glue. Drawing shapes, learning to print their name, print all letters of the alphabet and numbers:

NUMBERS: counting to 100 and recognizing numbers up to 20.

LETTERS: recite the alphabet, know upper and lower-case letters by sight, learn the phonetic sound of each letter, and recite vowels.

BIBLE: children will learn several Bible verses, songs, and stories throughout the year and have the opportunity to participate in chapel each week.

It is our goal that children show competence in each of these areas before graduation from 4-year-old preschool. Parents are strongly encouraged to work at home with their child every week to work on students' advances. Parents will be updated on their child's progress in the educational areas listed above in the form of progress reports. Kiddie Korner does not forward records for kindergarten.

### **3-YEAR-OLD SCHEDULE**

9:00-9:15 Greeting/Sign-In

9:15-9:40 Free Play/Music and Movement

9:40-9:55 Morning Meeting/Large Group

9:55-10:10 Bathroom/Handwashing

10:10-10:25 Books/Snacks

10:25-10:45 Small Groups

10:45-11:20 Outside/Choice

11:20-11:30 Prepare to go home

### **4-YEAR-OLD SCHEDULE**

9:00-9:15 Greeting/Sign In

9:15-10:00 Choice Time

10:00-10:10 Clean Up

10:10-10:20 Large Group

10:20-10:30 Small Group

10:30-10:45 Bathroom/Wash Hands

10:45-11:00 Snack

11:00-11:30 Outside Time/Choice

11:30-11:45 Story/Music and Movement

11:45-12:00 Prepare to go home

### **DISCIPLINE**

Positive methods of discipline that encourage self-control, self-direction, love, consistency, and self-esteem are used at Kiddie Korner.

All the following means of punishment shall be prohibited:

1. Hitting, spanking, biting, pinching, or inflicting other forms of corporal punishment.
2. Restricting a child's movement by binding or tying him or her.
3. Inflicting mental or emotional punishment, such as humiliating, shaming or threatening a child.
4. Depriving a child of meals and snacks, rest, or necessary toilet use.
5. Excluding a child from outdoor play or other gross motor activities.
6. Excluding a child from daily learning experiences.
7. Confining a child in an enclosed area, such as a closet, locked room, box, or similar cubicle.

Occasionally there will be a child who has trouble adjusting to following the rules at school. In such circumstances, the parents will be asked to assist in helping to correct the situation.

Kiddie Korner requires two weeks' notice prior to termination. Kiddie Korner reserves the right to terminate immediately or at any time for, but are not limited to:

1. Failure to pay fees on time.
2. Failure to comply with policies.
3. Failure to complete various forms.
4. Lack of parental co-operation or communication.
5. Two consecutive weeks of unexcused absences.
6. Behavioral issues unable to be worked out between Kiddie Korner and the parents.

## **CLASSROOM RULES**

1. Follow directions.
2. Keep hands, feet, and objects to yourself.
3. Raise your hand before speaking.
4. Walk in the classroom and hallway.
5. Be kind to classmates and yourself.
6. Do not leave the classroom without permission.

## **BULLYING**

Bullying is defined as repeated, unwanted, aggressive behavior toward another person.

Examples include:

1. Saying hurtful and unpleasant things.

2. Making fun of others.
3. Using mean and hurtful nicknames.
4. Completely overlooking someone.
5. Hitting, kicking, pulling hair, pushing, or shoving.
6. Telling lies about a person.
7. Trying to get a child to dislike another child.
8. Teasing or taunting.

Kiddie Korner has a zero-tolerance for bullying. If a child is found engaging in bullying, he/she will be given a warning, and a parent/teacher conference will be scheduled. Upon repeated warnings, the child will be dismissed from Kiddie Korner.

## **PARENT/TEACHER COMMUNICATION**

The classes are supervised by a teacher and assistant. Having the same staff every day provides continuity for the children. If you would like to discuss concerns about your child, please schedule an appointment with your child's teacher for before or after class time.

Since preschool is a time for children to adjust to being away from home and family, parents are asked not to remain in the room with their child after class begins. It is normal for some children to have difficulty separating from parents when being dropped off. Children who are emotional concerning the separation from parents will be comforted by the teacher or assistant. If chronic emotional distress is seen in a child, conferences can be set up to discuss what can be done to resolve the matter, or if the child should continue in the class. Thank you for your cooperation in this matter.

Parent involvement is an important aspect for a successful learning experience. Please check your child's mailbox and folder daily for important papers. Please download the REMIND app for communication or use our email at: [kiddiekornerchristian@gmail.com](mailto:kiddiekornerchristian@gmail.com). Our phone number is 734-243-6397.

## **APPEARANCE**

1. Always wear neat, clean clothes to school.
2. Dresses and skirts shall be long in length, so undergarments are not seen. Wearing shorts underneath is encouraged.

3. Bare midriff and bareback tops are not permitted.
4. Hats may only be worn for special events.
5. Objects cannot be worn on shoes or clothing that make noise or causes distractions to the classroom.
6. Please dress modestly and conservatively.
7. All shoes must have a back- no flip-flops.

## **CLOTHING**

Please dress your child appropriately for the weather. Please mark all extra clothes and coats. We ask that you bring an extra change of clothes for your child while at school. The spare set of clothes can be brought daily in a bookbag with your preschooler. Remember to change his/her clothing throughout the seasons.

## **PERSONAL ITEMS FROM HOME**

We ask that you do not bring personal items (i.e., toys, money, candy, etc.) to the center. The center does not accept responsibility for broken or lost/stolen items. Any child who brings in a toy from home will have the item taken from him/her, and the parent will have to get it back from the teacher. The exception for toys will be Show and Tell. TOYS OF WAR OR DESTRUCTION ARE NOT ALLOWED. Cell phones or watches with cameras/audio/texting abilities are not allowed at the center.

## **HEALTH POLICIES**

We realize that sniffles and runny noses seem to be perpetual with some children, however, our concern is for the welfare of all the children in the classroom. Every effort is made to reduce the spread of illness by encouraging hand washing and other sanitary practices in the classroom.

Every child will be visually screened for a health and safety check upon drop off. A child is not to be brought to school with a fever. If your child comes down with a fever while in attendance, we will contact you and you must come and pick him/her up. If you cannot be reached, or have not arrived within 30 minutes, the next contact person will be called and asked to pick up your child.

If an ill child is found to have a contagious disease, a doctor's note must be submitted stating that your child is not contagious and indicates the date he/she may return to the center.

If your child must be sent home due to illness during the day, make sure you check your child's temperature before taking him/her to the center the following day. All children should be fever free for 24 hours without medication before returning to the center. Also, if you suspect your child has a communicable illness, please do not bring them to the center.

### **Symptoms requiring removal of a child from the preschool setting:**

FEVER- and a sore throat, rash, vomiting, diarrhea, earache, irritability, or confusion. A fever is defined as having a temperature of 100 degrees or more.

DIARRHEA- runny, watery, or bloody stools. Secondary symptoms of crying, pain, refusal to eat, etc. are also considered.

VOMITTING- 24 hours should pass without an episode before your child returns to the center.

BODY RASH WITH OR WITHOUT FEVER

SORE THROAT WITH FEVER AND SWOLLEN GLANDS

SEVERE COUGHING- the child gets red or blue in the face or makes high-pitched whooping sounds after coughing.

EYE DISCHARGE- thick mucus or pus draining from the eye, or pink eye.

YELLOWISH SKIN OR EYES

MOUTH SORES WITH DROOLING

HEAD LICE- your child must be nit-free before returning to the center.

If your child is irritable, continuously crying, shows signs of breathing difficulties, or requires more attention that can be provided without harming the health and safety of other children in our care, you will be asked to pick up your child.

## **WHEN A CHILD MAY RETURN**

1. Your child's temperature must remain below 100.0 degrees consistently for a 24-hour period without the aid of medication.
2. If your child is diagnosed with an infection that requires an antibiotic, your child must be on the antibiotic for a 24-hour period.
3. If your child was sent home due to vomiting, diarrhea, high fever, or other symptoms, your child must be symptom free for a 24-hour period.
4. The nasal discharge is no longer thick, yellow, or green.
5. Eyes must be clear of any discharge, and the child must be on drops or antibiotics for a 24-hour period.
6. Your child must be nit-free before returning.
7. Your child may return if a physician has determined that a rash is not contagious.

Occasionally we require a physician's note when returning to the center.

If your child is ill or has been diagnosed with an illness, please notify the Director. We are required to report all illnesses to the Monroe County Health Department weekly.

## **EMERGENCIES AND ACCIDENTS**

In the event of a minor injury (bruise, scrape, cut, bloody nose, etc.), first aid will be applied, and the parents/guardians will be notified at the time of pick up. If you would like to be notified before pick-up of a minor injury, please supply the office with written notification.

An accident report will be filled out and signed by the parents and Director of the incident. The original report will be filed with the child's records, and a copy will be sent home the next day.

In the event of a serious accident or sudden illness requiring immediate medical attention the following procedure will be followed:

1. Someone will always stay with the child, and first aid will be administered.
2. Child's parents/guardians (or emergency contacts) are called.

3. If the accident is serious, 911 will be called and the child will be transported by ambulance to the nearest hospital.
4. With any injury requiring medical/first aid attention, an injury report will be filled out by the staff and signed by the Director. When the Director has signed the incident report it will be given to the parents and explained as to how and what happened, a copy will be kept on file, and a copy will be sent home with the parents.
5. A serious injury requiring hospitalization will be reported to our Licensing Consultant within 24 hours and a written report will be filed in 5 days.

Should an emergency arise at Kiddie Korner Christian Child Care Center, (sick child, accident, or environmental) you will be notified via a telephone call or email. All efforts to contact a parent/guardian will be made first. If a parent/guardian cannot be reached, the next person listed on the child's emergency form will be called. If the person(s) cannot be reached, your child will be taken to Monroe ProMedica Regional Hospital, unless parents have designated a different emergency plan. Please make sure all phone numbers, names, and emails are up to date on your child's emergency form. Kiddie Korner's phone number is: 734.243.6397. Our email address is: [kiddiekornerchristian@gmail.com](mailto:kiddiekornerchristian@gmail.com)

Kiddie Korner has developed a response plan in the event of a building evacuation (Fermi Nuclear Power Plant, fire, explosion, chemical spills, radiation, etc.). Should an incident occur while your child is in our care, Kiddie Korner has an agreement with the Monroe YMCA, located at 1111 W. Elm Street, to serve as a host facility until parents/guardians pick up their children. All children and adults will walk to the YMCA. Infants and toddlers will be transported in portable cribs or strollers. Children with special needs or chronic medical conditions will be guided or carried to safety by a therapist or assigned caregiver. Kiddie Korner staff will remain with the children until all are picked up by an authorized adult.

## **CHILDREN WITH DISABILITIES or CHRONIC DISEASE**

If your child has a disability or chronic disease, please communicate with the director or your child's teacher a plan to help modify toys, equipment, or food if necessary. Let us know about any skills that will be needed to help your child succeed in our center. We believe team work is the best practice to help your child succeed!

## **RELOCATION PLAN**

If it becomes necessary to move away from the building due to excessive heat, inclement weather, fire, or any other reason, all children will walk to the YMCA. Parents/guardians will be notified via phone call, email, or through the REMIND app.

Staff will instruct the children on how to safely move to the new location and help guide them there. Attendance records will be taken, along with staff cell phones, and all necessary emergency medication for children in the relocation spot. Children with special or chronic needs will be escorted out of the building by their therapist or assigned caregiver.

Kiddie Korner has developed a response plan should an incident at Fermi Nuclear Plant or other disaster such as chemical spills, radiation, etc. arise. Should an incident occur while your child is in our care, we are asking for you to pick up your child from the center immediately. After 30 minutes, the next person on your pickup list will be called.

## **MANMADE DISASTERS**

Kiddie Korner has an Emergency Response Guideline posted near the parent board regarding power outages, gas leaks, water main breaks/water outages, or winter storms.

## **SAFETY POLICIES**

The center has established the following precautions to help ensure your child's safety:

1. Staff members always have access to working landlines.
2. Fire and tornado alert plans are posted in each room. These drills are periodically practiced with the children and staff.
3. All staff are certified in First Aid/CPR, and Blood-Borne Pathogens.

## **EQUAL OPPORTUNITY ENROLLMENT**

It is unlawful for the center to discriminate against the enrollment of children upon the basis of race, color, religion, sex, handicap, disability or national origin. Our staff at Kiddie Korner Christian Day Care and Preschool are dedicated and trained for the special development needs of all children. Please inform the Director and the Teacher of any special needs that may need to be addressed to make your child's experience in our program a

positive one. It is the intention of the center to be in compliance with the Federal, State, and local laws at all times.

## **DIVERSITY**

Kiddie Korner accepts all diverse backgrounds. We believe God created all people equally. Kiddie Korner will encourage children to recognize and appreciate others for the unique way God made them. This is represented in our center through diverse books, toys, and songs. Adults will model through empathetic and accepting behaviors.

## **LICENSING NOTEBOOK**

Kiddie Korner Child Care Center licensing notebook contains all the licensing inspection and special investigation reports and related corrective action plans since May 28, 2010. The licensing notebook is available to parents during regular business hours to view in the office. The licensing inspection and special investigations reports from at least the past two years are available on the child care website at: [www.michigan.gov/michildcare](http://www.michigan.gov/michildcare) .